

## Unapproved Minutes of the Regular Board Meeting

The Dickeyville Village Board met in regular session at 6:03 p.m. on March 13, 2019 in the Dickeyville Community Center, 500 East Avenue, Meeting Room A.

### **ROLL CALL VILLAGE BOARD:**

Matt Gantenbein – President - Present

Jay Redfern – Present

Tom George – Present

Jeff Busch – Absent

John Gantenbein - Present

Becky Kienzle - Present

Amy Ginter – Present

Pledge of Allegiance

Proof of Publication: Post Office, Royal Bank, Peoples State Bank, Dickeyville Community Center, Dickeyville web site.

**ALSO, PRESENT:** Dale Neis, Ross Griffin, Ric Rinker, Chief Reuter, Keith Dalsing, Charlie Wamsley, Attorney Curtiss and Deb Kieler

**MOTION:** T. George and Kienzle to approve minutes of the February 13, 2019 with the change of T. George conducted meeting. Approved

**PUBLIC INPUT:** Deb Kieler stated they had a Community Center meeting two weeks ago and the committee would like to replace the lights in the gym with more efficient lighting. We do have a quote for replacing the lights to LED. To replace the lighting would be around \$2000.00. We do have problems with people leaving the lights on after use. The light if turned on and then off you can't turn them on again for almost 10 minutes. We think therefore lights are left on because they think they are off. The committee has the money for the replacement from rentals. We also talked with the Library Board about having their lights replaced to LED to help save money on the electric bill. We will have further discussion on this.

**EVENT BARN – CONDITIONAL US PERMIT:** Conditional Use is separate from the Temporary use. Attorney Curtiss stated Mr. Wamsley needs a temporary use permit signed. President Gantenbein stated the Conditional Use and the Temporary use permit must match. If they want an Event outside of the May 1<sup>st</sup> to October 15 dates, they would have to have both Village Fire Chief and Village Building Inspector sign off on the one-day permit. Attorney Curtiss said he would draft a Temporary Use Permit up and send it to the Village's Attorney Wood and he will look it over and make any changes if need be for the Village.

**BUILDING PERMITS:** Riniker did a final inspection on a new home. Working with a resident on a new home they want to build. Did a couple more inspections. Issued two building permits.

**CLERK'S REPORT:** The new Beacon hand held to read meters is up and running. We had one issue but working with Beacon and we will have this taken care of for the next reading. Working

on the Employee Handbook, updating the changes that the board has made. Will bring to meeting when I have it done.

We received a notice in the mail about a bankruptcy for a company checked into it and we have not done any business with them.

Reimbursement for Dale, David and Donna was done for the Life Insurance they were taking out the whole cost every pay check.

Donna will be taking a couple of days off. Will inform President Gantenbein when they will be. Talked to Marshall Insurance on what the cost will be to lower the deductible on vehicles right now we have them at a \$2500.00 deductible. Will have numbers at next meeting.

**POLICE REPORT:**

- 15 Traffic Stops. (6 Traffic Citations)
  - 2 No Seatbelt
  - 2 No Driver's License
  - 1 Non-Registration
  - 1 Speeding
- 4 Parking Citations Issued
- 13 Vehicle Registrations
- 6 School Zone Assist
- 4 DARE School Visits
- 2 Animal Complaints
- 12 Home and Business security checks
- 6 village Ordinance Investigation
- 2 Harassment Complaints
- 4 Welfare checks on persons checked
- 3 Suspicious Persons
- 6 Assist with EMS/Fire/Grant County
- 3 Traffic Complaints
- Addressed numerous complaints of citizens not cleaning off sidewalks
- 1 Traffic Crash Hwy 151, just North of Exit #8

February 10-13<sup>th</sup> Attended Wisconsin Police Chief's Conference, WI Dells.

Speed Sign by Crawford Building quite working and was sent to manufacture in PA.

Manufacture stated the hardware is out of date and unfixable. New Speed Sign price range is \$2000-\$3000. I have heard from numerous people the sign is missed and locals believe a speed sign is needed on that side of town. The old sign is out of date and they can't repair it. They will pay us \$1000.00 for the old sign.

There are several vehicles in yards and driveways that violate the village junk/non registered vehicle ordinance. When the snow leaves and yards are more accessible, I will be contacting the vehicle owners and enforcing the ordinance.

The new camera and radar equipment arrived and will be installed soon. The Total value of the equipment is \$600. The Wisconsin Department of Transportation Granted the Village of Dickeyville Police Dept \$4000.00 toward the equipment. In the last 6 months the WI DOT has Granted Dickeyville \$8000.00 worth of police equipment with Dickeyville Paying roughly \$750.00 of that.

Cuba City Lions Club donated \$250.00 for Bingo. If you see a member of the Cuba City Lions Club, please thank them for their donation to the Bingo.

#### **PUBLIC WORKS:**

1. The new truck is being outfitted at Driveline in Dubuque. We should have it in a day or two. Steps to get in the truck are the only thing that needs to be done. The truck was picked up from Pioneer Ford on February 22, 2019 and taken to Driveline on February 25, 2019.
2. Tom and Donna Bohenkamp are due a refund for their water & sewer billing. An incorrect head was provided with their water meter and it has been reading very high since it was installed in February 2009. The error was found while testing the meter after a meter changeout.
3. Dale and Ross have scheduled vacation on the same days, April 3 thru April 8. Grant Kunkel has agreed to watch things when we are gone.
4. The weather siren has failed at the fire department. I changed the batteries and tested it remotely and it worked. Chief Trost sat up at the fire station at noon today, April 13, 2019 and it did not work. They may have an electronic issue with their encoder. I have not heard back from Chief Trost after I told him to try it remotely using the encoder.
5. The screw pump at the Waste Water Treatment Plant is in bad shape. We use it only about 2 hours per day and are using a portable pump the rest of the day. We hard piped the portable pump and will be using it until the screw pump is repaired or a permanent solution is in place.
6. There was a water main break on N. Center Street on February 22, 2019, a second hole had to be dug after the break was not in the first stop. Water leak locaters were brought in to pinpoint the leak and Wiederholt Excavating did the repair.
7. I was called in on Sunday February 24, 2019 to check for a possible water leak on Park Street. Turned out that many sump pumps from homes on the street were causing water to enter Hickory Street. I opened a storm sewer and the problem was solved.
8. SUMMER HELP we will be placing an add in the paper next week for position for summer help 40 hours a week.

## **LIBRARY REPORT:**

### ***Brickl Memorial Library***

#### ***Statistics for February 11, 2019 through March 9, 2019***

~**17** different individuals utilized the computers during the time frame of February 11<sup>th</sup>, 2019 through March 9<sup>th</sup>, 2019.

~**The approximate number of families that used the library in the past four weeks are:**

2-11-19/2-16-19 ~ 80 families weekly

2-18-19/2-23-19 ~ 75 families weekly

2-25-19/3-02-19 ~ 80 families weekly

3-04-19/3-09-19 ~ 67 families weekly

~**2** new patron cards were issued in February 2019

#### **What's Going on at the Brickl Memorial Library:**

~Mark your calendars for the **Easter Eggstravaganza at the Brickl Memorial Library on Saturday, April 13<sup>th</sup> from 10:00-11:30!**

~**Join the Brickl Memorial Library for these 2019 Story Times!**

**Dates:** Mondays, March 18<sup>th</sup>, & April 1<sup>st</sup> & 15<sup>th</sup>, 2019!

**Time:** from 10:30-11:00 a.m.

~**Interested in a Book Club for Adults?** The Book Club will be held every **fourth Saturday** of the month in 2019 (excluding December) from **10:00-11:00**, the next Book Club will be on **Saturday, March 23<sup>rd</sup>, 2019** in **Room A** at the **Dickeyville Community Center!** During the month of March, choose and read a **mystery**. Then join us on March 23<sup>rd</sup> for a lively discussion of your whodunit of choice! **Up Next Month: April = Self Help/Psychology**

~ **School-Aged Children.... Join our Lego Time at the Library!** Lego Time will be held every **fourth Saturday** of the month in 2019 (excluding December) from **10:00-11:00**, the next Lego Club Time will be on **Saturday, March 23<sup>rd</sup>, 2019** in the **Library!**

~**ADOPT-A-BOOK in MARCH....** Choose a **FREE** book or item from the book shelves in the corridor of the Dickeyville Community Center, outside of the library! **ENJOY!!**

~**Volunteers Needed!!** The Friends of the Library is a nonprofit organization established to support the Brickl Memorial Library. Please join them at their next monthly meeting on **Monday, April 1<sup>st</sup>, 2019 at 6:30 p.m.** in the library!

~ **Brickl Memorial Library Hours!** Mondays - 1:00 – 6:30 p.m.; Tuesdays - 1:00 – 6:30 p.m.; Wednesdays - 1:00 – 6:30 p.m.; Thursdays - 1:00 – 6:30 p.m.; Saturdays - 9 a.m. – Noon; Fridays & Sundays - Closed

~To contact the library, stop by, call 608-568-3142, or email [tpfohl@swls.org](mailto:tpfohl@swls.org). You can also check us out at [www.dickeyville.com](http://www.dickeyville.com) or on Facebook at <http://tinyurl.com/BricklLibrary>

**MOTION:** T. George to approve payment of bills. Kienzle- yes, Redfern-Yes, J. Gantenbein – yes, M. Gantenbein- yes. Approved

**MOTION:** Kienzle and T. George to convene into closed session at 8:20 p.m. Redfern – yes, Ginter – yes, J. Gantenbein-yes and M. Gantenbein-yes. Approved.

**MOTION:** J. Gantenbein and Redfern to reconvene to open session at 9:05 p.m. to take any action required referencing deliberating or negotiating the purchasing of public properties and considering employment matters.

**MOTION:** T. George motion to employ Ben Wood on retainer as the Village Attorney for \$850 a month. Also approved was to advertise the Deputy Clerk position for the Village of Dickeyville. Have Clerk Timmerman run it in the paper next week, J. Gantenbein – yes, Ginter – yes, Redfern -yes, Kienzle-yes, M. Gantenbein-yes Approved.

**MOTION:** T. George motion to approve the purchase of acreage formerly known as B's Place subdivision Phase II & III. Redfern second, J. Gantenbein-yes, Ginter-yes, Kienzle-yes, M. Gantenbein-yes

**MOTION:** Redfern and Ginter to adjourn at 9:12 p.m. Approved

Respectfully Submitted: Donna K. Timmerman Clerk/Treasurer

Check Issue Date	Check #	Payee	Description	Check Amount
2/20/2019	15457	POWELL JACK	RUN SEWER TEST	\$34.98
2/22/2019	15458	PIONEER FORD	NEW TRUCK	\$37,454.50
2/20/2019	15459	WE ENERGIES	COMMUNITY CENTER, PUBLIC WORKS	\$408.06
3/5/2019	15460	APPLIED CONCEPTS	POLICE CAMERA	\$1,412.50
3/5/2019	15461	PRO-VISION	POLICE HD BODY CAMERA	\$3,252.60
3/13/2019	15462	ALLIANT ENERGY	STREET, WATER, VILLAGE OF DICKEYVILLE, SEWER, COMMUNITY CENTER, PARK, LIFT STATION	\$4,712.14
3/13/2019	15463	AQUAFIX	CHEMICALS	\$889.91
3/13/2019	15464	BL MURRAY COMPANY	JANITORIAL SUPPLIES	\$43.75
3/13/2019	15465	BAKER & TAYLOR BOOKS EAST REGION BARD	LIBRARY BOOKS	\$599.26
3/13/2019	15466	MATERIALS BOHNENKAMP TOM &	SCALE USAGE	\$24.00
3/13/2019	15467	DONNA	REIMBURSEMENT ON WATER & SEWER SINCE 09	\$7,011.56
3/13/2019	15468	BOSCOBEL BOWL & BANQUET	GCEDC MEETING	\$15.00
3/13/2019	15469	CARDMEMBER SERVICES	SEWER SUPPLIES, CSWEA MEETING, LIBRARY DVD'S, POLICE SUPPLIES, POLICE CONFERENCE, POLICE VEHICLE,	\$1,584.13
3/13/2019	15470	CAREY'S SEAMLESS GUTTER	MAINTENANCE ON BUILDING	\$1,623.09

3/13/2019	15471	CARROT-TOP INDUSTRIES	FLAGS	\$19.00
3/13/2019	15472	DAVY LABORATORIES	WATER SUPPLIES	\$78.00
3/13/2019	15473	DICKEYVILLE FEED	GREASE	\$330.00
3/13/2019	15474	DICKEYVILLE WATER & SEWER	VILLAGE, SEWER, COMMUNITY CENTER	\$151.80
3/13/2019	15475	DIGGERS HOTLINE	HOTLINE	\$5.55
3/13/2019	15476	DONNIE'S TIRE & AUTO	ICE, POLICE VEHICLE	\$41.66
3/13/2019	15477	GRANT COUNTY HIGHWAY	SALT	\$3,651.90
3/13/2019	15478	GUY'S TRUCK & TRACTOR	SNOW PLOW	\$315.01
3/13/2019	15479	HINDERMAN REPAIR LLC	POLICE CAR OIL CHANGE	\$35.94
3/13/2019	15480	K D ENGINEERING	DOMI AVENUE IMPROVEMENTS	\$2,941.25
3/13/2019	15481	KIELER STORE	POLICE SUPPLIES	\$14.34
3/13/2019	15482	SUE KIELER	PAINTING	\$108.75
3/13/2019	15483	KRUSER SEPTIC SERVICE	VACUUMED FOAM	\$382.50
3/13/2019	15484	L V LABS	SEWER CHEMICALS	\$871.00
3/13/2019	15485	MAIL FINANCE	MAIL MACHINE	\$197.19
3/13/2019	15486	MARSHALL INSURANCE	PACKAGE POLICE & OFFICIALS BOND	\$11,780.00
3/13/2019	15487	MENARDS	SEWER, SUPPLIES, WATER SUPPLIES	\$193.06
		MIDWEST BUSINESS		
3/13/2019	15488	PRODUCTS	COPY MACHINE MAINTENANCE	\$114.27
3/13/2019	15489	MORRISSEY PRINTING	WATER PAMPHLETS	\$135.00
3/13/2019	15490	NEPOST	POSTAGE	\$22.68
3/13/2019	15491	O'CONNOR BROOKS	YEARLY REPORTS	\$9,585.75
3/13/2019	15492	TINA R. PFOHL	MILEAGE	\$34.80
3/13/2019	15493	PROCESS EQUIPMENT REPAIR	SEWER REPAIRS	\$4,669.86
3/13/2019	15494	QUILL CORPORATION	OFFICE SUPPLIES	\$135.52
3/13/2019	15495	REPUBLIC SERVICES	GARBAGE & RECYCLE	\$5,221.81
3/13/2019	15496	SECURIAN FINANCIAL	LIFE INSURANCE	\$124.39
3/13/2019	15497	SOUTHWEST WISCONSIN LIBR.	LIBRARY-MATERIALS PROCESSING	\$13.20
			LIBRARY, POLICE, CLERK, MEAL SITE,	
3/13/2019	15498	TDS TELECOM	COMMUNITY CENTER	\$544.81
3/13/2019	15499	TRI-COUNTY PRESS	PUBLICATIONS	\$142.50
3/13/2019	15500	US CELLULAR	SEWER, POLICE, WATER, STREET CELL	\$196.26
3/13/2019	15501	VERIZON	POLICE HOT SPOT	\$40.01
3/13/2019	15502	WEBER PAPER COMPANY	JANITORIAL SUPPLIES	\$209.14
			WATER, SEWER, MACHINERY &	
3/13/2019	15503	WEX BANK	EQUIPMENT, POLICE VEHICLES	\$887.82
3/13/2019	15504	WI STATE LAB OF HYGIENE	WATER TESTS	\$26.00
3/13/2019	15505	WICKER EMILY	CHILDREN'S PROGRAM LIBRARY	\$10.00
3/13/2019	15506	WIEDERHOLT ENT.	WATER MAIN BREAK	\$2,421.93
3/13/2019	15507	WOOD LAW FIRM LLC	ATTORNEY FEES	\$384.00
3/13/2019	15508	DALE NEIS	REIMBURSEMENT FOR LIFE INSURANCE	\$3,511.24
3/13/2019	15509	DAVID P. REUTER	REIMBURSEMENT FOR LIFE INSURANCE	\$39.43
3/13/2019	15510	O'CONNOR BROOKS	PAYROLL	\$96.35

3/13/2018	15511	DONNA TIMMERMAN	REIMBURSEMENT FOR LIFE INSURANCE	\$83.25
3/13/2019	15512	JACK POWELL	MILEAGE FOR SEWER TESTS	\$46.64
2/14/2019	ACH	ALICE T. KAY	PAYROLL	\$181.16
2/14/2019	ACH	BETTY KERKENBUSCH	PAYROLL	\$75.55
2/14/2019	ACH	DALE E. NEIS	PAYROLL	\$1,855.57
2/14/2019	ACH	TINA R. PFOHL	PAYROLL	\$799.72
2/14/2019	ACH	RIC RINIKER	PAYROLL	\$753.48
2/14/2019	ACH	DAVID P. REUTER	PAYROLL	\$1,539.26
2/14/2019	ACH	DONNA J. SCHMITT	PAYROLL	\$75.05
2/14/2019	ACH	ROSS E. GRIFFIN	PAYROLL	\$1,764.89
2/14/2019	ACH	DARLENE C. LAWRENCE	PAYROLL	\$301.38
2/14/2019	ACH	DONNA K. TIMMERMAN	PAYROLL	\$1,018.77
2/14/2019	ACH	DENISE VONDRAN	PAYROLL	\$38.43
2/14/2019	ACH	RICHARD L. STANTON	PAYROLL	\$196.46
2/28/2019	ACH	ALICE T. KAY	PAYROLL	\$240.60
2/28/2019	ACH	BETTY KERKENBUSCH	PAYROLL	\$37.77
2/28/2019	ACH	DALE E. NEIS	PAYROLL	\$1,800.07
2/28/2019	ACH	TINA R. PFOHL	PAYROLL	\$799.72
2/28/2019	ACH	RIC RINIKER	PAYROLL	\$753.48
2/28/2019	ACH	DAVID P. REUTER	PAYROLL	\$1,651.68
2/28/2019	ACH	DONNA J. SCHMITT	PAYROLL	\$77.25
2/28/2019	ACH	ROSS E. GRIFFIN	PAYROLL	\$1,521.45
2/28/2019	ACH	DARLENE C. LAWRENCE	PAYROLL	\$330.51
2/28/2019	ACH	DONNA K. TIMMERMAN	PAYROLL	\$1,080.11
2/28/2019	ACH	DENISE VONDRAN	PAYROLL	\$64.72
2/28/2019	ACH	EMILY WICKER	PAYROLL	\$34.39
2/28/2019	ACH	RICHARD L. STANTON	PAYROLL	\$187.06
2/6/2019	ACH	FICA SOCIAL SECURITY	PAYROLL	\$1,363.33
2/6/2019	ACH	FICA MEDICARE	PAYROLL	\$318.84
2/6/2019	ACH	FEDERAL WITHHOLDING	PAYROLL	\$777.11
2/6/2019	ACH	WISCONSIN WITHHOLDING	PAYROLL	\$1,409.34
2/6/2019	ACH	WRS	RETIREMENT	\$4,329.12
2/20/2019	ACH	FICA SOCIAL SECURITY	PAYROLL	\$1,444.39
2/20/2019	ACH	FICA MEDICARE	PAYROLL	\$337.80
2/20/2019	ACH	FEDERAL WITHHOLDING	PAYROLL	\$843.35